

Bank reconciliation – pro forma

Burton Salmon Parish Council

Financial year ending 31 March 2015

Prepared by DEBI MEIR, PARISH COUNCIL CLERK (Name and role)

Date 20/4/15

Balance per bank statements as at 31 March 2015:

CURRENT ACCOUNT

£
5 382.72

Petty cash float (if applicable)

5382.72

Less: any un-presented cheques at 31 March 2015

CHEQUE NO: 000562
000563
000564
000565

(122.20)
(641.96)
(78.00)
(16.00)

(858.16)

Add: any un-banked cash at 31 March 2015

Net balances as at 31 March 2015 (Box 8)

4,524.56

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2014 (Prior year Box 8)

4,276.12

Add: Receipts in the year

5,333.22

Less: Payments in the year

(5,084.78)

Closing balance per cash book [receipts and payments book] as at 31 March 2015 (must equal net balances above – Box 8)

4 524.56