

Bank reconciliation – pro forma

Burton Salmon Parish Council

Financial year ending 31 March 2017

Prepared by DEBI MEIR CLERK AND RFO (Name and role)

Date 27/4/17



Balance per bank statements as at 31 March 2017:	£	£
CURRENT ACCOUNT		7,785.04
Petty cash float (if applicable)		0.00
Less: any un-presented cheques at 31 March 2017		
CH: 642	(6.60)	
CH: 643	(265.51)	
TOTAL		(272.11)
Add: any un-banked cash at 31 March 2017		
Net balances as at 31 March 2017 (Box 8)		<u>7,512.93</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2016 (Prior year Box 8)	6,305.79
Add: Receipts in the year	6,075.39
Less: Payments in the year	(4,868.25)
Closing balance per cash book [receipts and payments book] as at 31 March 2017 (must equal net balances above – Box 8)	<u>7,512.93</u>