

BURTON SALMON PARISH COUNCIL

Minutes of the Annual Meeting of the Council held on 23rd May 2016 in the Village Hall, Main Street, Burton Salmon.

1/16 Appointment of Chairman.

Cllr Vernon would like to stand down from the role. It was agreed to carry forward this item to the next meeting as not enough councillors are present to appoint a permanent new chair. Cllr Vernon was nominated and elected to continue as Chairman for today's meetings.

2/16 Appointment of Vice Chairman.

Agreed that this item would also be carried forward and Cllr Wroe was nominated and elected Vice Chairman for today's meetings.

3/16 Present - Cllr Vernon, Cllr Wroe, Cllr Raine, Clerk Meir.

Apologises – Cllr Wynne, County Cllr Pearson.

4/16 Co-option to councillor vacancy – No further progress made on filling the current vacancy

5/16 Appointment of Council representatives –

5/16.1 Burial Committee – Agreed that Cllrs Wroe and Vernon would continue as the Council's representatives.

5/16.2 Community Engagement Forum – Agreed that Cllr Wroe would continue as the Council's representative.

5/16.3 Brotherton Quarry Community Liaison Committee – It was agreed that Cllrs Foster, Wroe and Wynne would continue as representatives.

6/16 Review of Standing Orders, Financial Regulations, and Risk

Assessment – The amended standing orders were approved by the Council and signed by the Chairman and Clerk.

The amended financial regulations, including the revised limit for obtaining three quotes was approved by the Council and signed by the Chairman and Clerk.

Cllr Wroe requested an amendment to the risk assessment. **Action:** Clerk to make the amendment and re-circulate.

7/16 Dates for 2016/17 meeting to be agreed - Cllr Raine requested that the night of the meeting held be changed from a Tuesday. Action: Clerk to check suitability of other nights with all Councillors.