

BURTON SALMON PARISH COUNCIL

Minutes of the Annual Meeting of the Council held on 18th May 2015 in the Village Hall, Main Street, Burton Salmon.

1/15 Appointment of Chairman.

Cllr Vernon was nominated and elected Chairman

2/15 Appointment of Vice Chairman.

Cllr Wroe was nominated and elected Vice Chairman

3/15 Signing of acceptance of office forms - All Councillors present signed the acceptance of office as Councillor forms and the newly appointed Chairman and Vice Chairman signed the acceptance of office forms for these roles.

Action: Cllr Wynne to provide a signed declaration to the clerk prior to the next Council meeting

4/15 Present - Cllr Vernon, Cllr Holmes, Cllr Wroe, Cllr Foster, District Cllr Mackman, Clerk Meir.

Apologises – Cllr Wynne.

5/15 Declaration of interest forms – All Councillors present provided the completed register of interest forms to the Clerk. **Action:** Cllr Wynne to give his completed forms to the clerk, prior to the date for them to be submitted to SDC.

6/15 Co-option to vacancies – Parish Councillor vacancies are being advertised but no application received yet. Agreed to approach a number of possible candidates to see if they would be interested.

7/15 Appointment of Council representatives –

7/15.1 Burial Board – Cllr Wroe would like to stand down but agreed to continue until a replacement is found. Agreed to ask Cllr Wynne if he would like to replace former Cllr Bate.

7/15.2 Community Engagement Forum – Agreed that Cllr Wroe would continue as the Councils representative.

7/15.3 Brotherton Quarry Community Liaison Committee – It was agreed that Cllrs Foster, Wroe and Wynne would continue as representatives.

8/15 Review of Standing Orders, Financial Regulations, and Risk Assessment – The amended standing orders, financial regulations and risk assessment prepared by the clerk, were all approved by the Council and signed by the Chairman and Clerk.