

## BURTON SALMON PARISH COUNCIL

Minutes of the Council Meeting held on 23 May 2018 at 7.30pm in the Village Hall, Main Street, Burton Salmon.

1. **18/19 Present:** - Cllr Wroe, Cllr Foster, Cllr Anderson, County Cllr Pearson, District Councillor Mackman and Clerk Meir.

**Apologies:** - Cllr Holmes and Cllr Raine

2. **18/19 Members of the Public – subjects raised:** - None present.
3. **18/19 Declarations of Interest:** - None
4. **18/19 Minutes of the Parish Council Meetings 27<sup>th</sup> March 2018:** - The minutes were approved as a true record.
5. **18/19 Matters arising:** - 5.18/19.1. Traffic and road issues: The parking restrictions on Ledgate Lane have now been re-advertised with comments to be submitted by 8<sup>th</sup> June. The hedge at the junction of Hillam Lane and A162 needs cutting back. **Action:** Clerk to report.  
5.18/19.2. Footpath issues: The weeds and debris are still on the Ledgate Lane footpath. **Action:** Clerk to chase  
5.18/19.3. War Memorial repairs: The War Memorial Trust have approved a grant of 75% of the cost of the repairs. The work needs to be completed within a year but it is hoped that it will be done by Remembrance Day. **Resolved:** To accept the grant, with the remaining funds to be found from reserves or possibly the Locality Budget.  
A proposal to jointly purchase with Hillam and Monk Fryston Parish Councils, at a cost of £250 each, an aluminum "Tommy" silhouette, which would be rotated between the three Parishes was approved  
5.18/19.4. Community Emergency Planning: An editable document has been obtained but a response is awaited to a query about its current relevance.  
5.18/19.5. Protection of the village pub: To carry forward.  
5.18/19.6. Councillor vacancies: Mr. Greene is to take up his position on the Council at the next meeting. Other possible candidates for the remaining position are to be approached.  
5.18/19.7. Relocation of dog waste bins –SDC have been approached regarding the possible new sites for the bins. The exact locations are to be confirmed.  
5.18/19.8. Relocation of recycling bins – SDC have agreed to arrange for the recycling bins to be removed from the council car park but this has not yet happened.  
5.18/19.9. General Data Protection Regulations - Clerk reported that Parish Councils are not now required to appoint a Data Protection Officer. SLCC have issued template documents to be used to comply with the new regulations. The Clerk has completed the data audit, which was approved by the Parish Council. **Action:** Clerk to continue with the actions identified.  
5.18/19.10. Street Cleaner – The Street Cleaner has started work for this year but it was reported that Ledgate Lane and Main Street have not been cleaned. **Action:** to agree a schedule of work.
6. **18/19 Correspondence:** - 6.18/19.1. North Yorkshire Police – Warnings of fraud and distraction burglaries noted. "Take five to stop fraud" campaign publicised on the website.  
6.18/19.2. North Yorkshire Police – National rural crime survey to be completed by 10<sup>th</sup> June. Publicised on the website.  
6.18/19.3. NYCC – Rural Selby Children's Services Programme of Activities April to August 2018 noted and publicised on the website.  
6.18/19.4. North Yorkshire Fire and Rescue Service – White goods safety campaign publicised on the website.  
6.18/19.5. SDC – Letter from Barlow Parish Council regarding solar-powered traffic speed warning signs noted.  
6.18/19.6. Age UK Selby - Offer of "connecting to digital services" sessions for over 50's noted.  
6.18/19.7. SDC – Invitation to Community Led Housing Seminar 13<sup>th</sup> June noted.

7. **18/19 Planning:** - 7.18/19.1 To review the planning register – Amended drawings were received for the proposed two storey side extension at 1 Railway Cottages, Hillam Lane and the concerns about the impact on visibility at the junction remained and were submitted to SDC. A decision is awaited.  
7.18/19.2. Ferrybridge public meeting on proposed gas fired power station - The proposed meeting has been delayed until the next consultation round in the summer when more information will be available. Concerns were raised not only about the potential impact on the Parish but also whether this is the right technology to be used.  
7.18/19.3. Neighbourhood planning – no progress to report  
7.18/19.4. Proposed development of Beech Grove Garage area – no progress to report.  
7.18/19.5. Rawfield Lane activity– It was reported that activity has been seen on a site off Rawfield lane, including having a mobile porta cabin located on the site and a new entrance built, which does not appear to have planning permission. SDC planning enforcement have been informed.
  
8. **18/19 Updates:** - 8.18/19.1. Village Hall Committee – The next meeting is tomorrow evening, where fund raising activities will be discussed. The CEF 6 week community activist training course is being held in the hall. County Councillor Pearson was thanked for the funding provided for the new blinds for the village hall.  
8.18/19.2 Village Defibrillator - A recent problem with the pads has now been resolved and the annual support costs have been paid from the donations received. A training course which will be arranged for a Saturday and offered to other Parish Councils in the CEF area.  
8.18/19.3. Parish Council Website –The website is being updated on a regular basis with no issues to report. A poster for the forthcoming dog show will be provided to be put on.  
8.18/19.4 Burial Committee – The next meeting is the AGM and will be held on Tuesday 29<sup>th</sup> May  
8.18/19.5. Brotherton Quarry Community Liaison Committee – Nothing to report  
8.18/19.6. Community Engagement Forum: The Forum on 22<sup>nd</sup> May was held in Burton Salmon Village Hall but there was a disappointing turnout from the village.  
8.18/19.7. Monk Fryston Education Foundation: Bill Holmes has been appointed as Chair and several funding requests have been received. The wall mural in the school playground is almost complete.
  
9. **18/19 2017/18 Accounts and Annual Return:-** 9.18/19.1 Internal Audit report and system of internal control – The internal audit report, which identified a number of minor recommendations, which were accepted by the Parish Council, but concluded that the financial statements present a true and fair view of the Parish Councils finances. 9.18/19.2. Annual Governance Statement – This was reviewed and approved by the Parish Council.  
9.18/19.3. The Receipts and Payments account and the Annual Accounting Statement – These were reviewed and approved by the Parish Council  
9.18/19.4. The Certificate of exemption from External Audit – This was reviewed and approved by the Parish Council
  
10. **18/19 2018/19 Finances:** - The Council approved expenditure items totaling £1,472.18. The balance in bank after receipt of the first precept instalment and all agreed expenditure is £10,071.21
  
11. **18/19 AOB** – 11. 18/19.1. Clerk's salary award 2018-19: A 3% annual increase was agreed by the Parish Council.  
11.18/19.2. Street lights – Street light LP 8 on Poole Lane is on all the time and street light LP11 on Poole Row need to be disconnected. **Action:** Clerk to report.  
11.18/19.3. Planter – This has now been planted and is out next to the defibrillator kiosk.  
11.18/19.4. Litter Pick – The Community litter pick took place on Saturday 12<sup>th</sup> May and was a huge success, with approximately 20 residents taking part and 13 bags of litter collected. The Parish Council thanked all those involved.  
11.18/19.5. NYCC Selby Area Committee – This has been replaced with a Selby and Ainsty Constituency Committee and the first meeting is on 4<sup>th</sup> June.
  
12. **18/19 Date and time of next meeting:** - The next meeting is on Tuesday 3<sup>rd</sup> July at 7pm and the following meeting will be on Tuesday 11<sup>th</sup> September at 7pm.