

## BURTON SALMON PARISH COUNCIL

Minutes of the Council Meeting held on 16th May 2019 at 7pm in the Village Hall, Main Street, Burton Salmon.

1. **19/20 Present:** - Cllr Foster, Cllr Greene, Cllr Raine, Cllr Tait, Cllr Edis, County Councillor Pearson Clerk Meir and three parishioners

**Apologies:** - District Councillor Mackman

2. **19/20 Members of the Public – subjects raised:** - **2.19/20.1. Meeting notice** – The notice for the Parish Council meeting was not put in the noticeboard. **Action:** Agreed to put up future notices.  
**2.19/20.2. Retired Councillors handover** – War Memorial paperwork has been handed over and the War Memorial Trust have been informed of the new contact for the Parish Council. Mr Wroe will remain on the Brotherton Quarry Community Liaison Committee as a resident representative and as the co-ordinator for the defibrillator, but it would be beneficial to have a Parish Councillor to help.  
**2.19/20.3. Village Trail** - A village trail leaflet is to be produced and will be launched at the village social event in August. The estimated cost is £600- £700. CEF funding will be applied for and a request was made for a contribution from the Parish Council. **Resolved:** To consider a contribution at the July meeting if costs are provided
3. **19/20 Declarations of Interest:** - None
4. **19/20 Minutes of the Parish Council Meetings 21<sup>st</sup> March 2019:** - The minutes of the Parish Council Meeting were approved as a true record.
5. **19/20 Matters arising:** - **5.19/20.1. Road and Footpath issues** -The yellow lines on Ledgate Lane have now been completed. The School Headmaster confirmed that the back access gate was not going to be put in. He is leaving the school and will be replaced with a Head Teacher shared with other local primary schools.  
The grass at the junction of New Lane with the A162 was too long and affecting visibility, but this was being cut tonight.  
Concerns were raised about potholes. **Action:** Clerk to report.  
The repairs to the footpath at Beech Grove have not yet been done. **Action:** Clerk to chase.  
**5.19/20.2. Community Emergency Planning** - Agreed to discuss this at the July meeting and consider whether to take it forward.  
**5.19/20.3. Protection of the village pub** - Agreed not to take this forward at the present time.  
**5.19/20.4. General Data Protection Regulations** - Work on the disposal of documents is ongoing.  
**5.19/20.5. Street Light faults** - Confirmed that LP11 on Poole Row has been disconnected and the replacement for LP8 on Poole Lane should be completed by 25<sup>th</sup> July. Light no. 8 on Ledgate Lane is on during the day but not at night. **Action:** Clerk to report.  
**5.19/20.6 Noticeboard in Poole** - Cannot be provided as a suitable location cannot be found.  
**5.19/20.7 Councillor vacancies** - Two vacancies arose following the elections on 2<sup>nd</sup> May. Parishioner Claire Williamson was co-opted by the Parish Council. Another parishioner present at the meeting is also considering taking on the role.  
**5.19/20.8. Facebook page** – The Facebook page has been set-up and is ready to go live. It will be for information sharing only. The Parish Council email address and a link to the website will be provide. Meeting calling notice, agenda and minutes will be posted on it.
6. **19/20 Correspondence:** - **6.19/20.1. North Yorkshire Police** – Warnings of Council Tax and HMRC scams and TV licensing fraud.  
**6.19/20.2. Gateforth Park Retirement Garden Village** – It was agreed that a talk about the development was not required.  
**6.19/20.3 North Yorkshire Police, Fire and Crime Commissioner** – Spring Newsletter noted.  
**6.18-19.4. SDC** – Western CEF Forum Tuesday 21<sup>st</sup> May at Burton Salmon Village Hall. Theme is the future of recycling and waste management.

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- 6.19/20.5. Lloyds Banking Group – AGM 16<sup>th</sup> May and proposed final dividend of 2.14p per share.
- 6.19/20.6 Selby District AVS - Selby District Equality Network Meeting – Thursday 23<sup>rd</sup> May.
- 6.19/20.7. North Yorkshire Police – Recruitment campaign for 50 Community Support Officers in the next 12 months.
- 6.19/20.8 Rural Services Network - Various newsletters and funding bulletins noted.
- 6.219/20.9. Office of Police, Fire and Crime Commissioner – Volunteers need to review practices.

- 7. 19/20 Planning:** - 7.19/20.1 Planning Register – No new applications received. Plans for surface water drainage at 1 railway cottages have been approved.
- 7.19/20.2. Ferrybridge proposed gas fired power station – No updates received. Reported that five of the eight cooling towers will be taken down next month.
- 7.19/20.3. Proposed development of Beech Grove Garage area – This is now in phase two which will be considered in the coming months. Discussed having a consultation with residents to see what would be preferred on the site.
- 7.19/20.4. Rawfield Lane activity – No update received.
- 8. 19/20 Updates:** - 8.19/20.1. Village Hall Committee – A quiz night is being held on Friday 21<sup>st</sup> June and the summer social will be held on Saturday 3<sup>rd</sup> August. A dog show will be held at North Lodge on Sunday 23<sup>rd</sup> June.
- The renovation of the toilets has been completed and the Committee are now working towards upgrading the kitchen.
- The Village Hall Committee will apply for funding from County Cllr Pearson's Locality budget towards the replacement of table and chairs for the village hall.
- 8.19/20.2 Village Defibrillator – The donation raised toward the defibrillator have nearly all been used up so the Parish Council will need to consider how to fund this going forward.
- 8.19/20.3. Parish Council Website – The village hall booking facility is not working as well as hoped. Agreed to look for another system, which would automatically produce an invoice, for next year.
- 8.19/20.4 Burial Committee – The AGM will be held on Tuesday 18<sup>th</sup> June.
- 8.19/20.5. Brotherton Quarry Community Liaison Committee – The next meeting is on Friday 7<sup>th</sup> June but neither representative is able to attend.
- 8.19/20.6. Community Engagement Forum - The next meeting is on Tuesday 21<sup>st</sup> May and the topic is recycling and the future of waste management.
- 8.19/20.7. Monk Fryston Education Foundation - No update available.
- 9. 19/20 2018/19 Finances:** - 9.19/20.1. Internal Audit report and system of internal control – Reviewed and no actions required.
- 9.19/20.2. Annual Governance Statement – This was reviewed and approved.
- 9.19/20.3. Receipts and Payments account and the Annual Accounting Statement – These were reviewed and approved.
- 9.19/20.4. Certificate of exemption from External Audit – This was reviewed and approved.
- 9.19/20.5. Period for the exercise of public rights - Set as 17<sup>th</sup> June to 26<sup>th</sup> July.
- 10. 19/20 2019/20 Finances:** - 10.19/20.1. Expenditure - The Council approved the expenditure items totaling £2,683.71. The balance in bank after all agreed expenditure and receipt of the first instalment of the precept is £9,832.83.
- 11. 19/20 AOB** – none
- 12. 19/20 Date and time of next meeting:** - The next meeting is on Thursday 18<sup>th</sup> July at 6:30pm. Cllr Raine and County Cllr Pearson gave their apologies as they are unable to attend.