

BURTON SALMON PARISH COUNCIL

Minutes of the Council Meeting held on 27th August 2020 at 6:30pm, held remotely via Microsoft Teams due to Covid-19 restrictions

1. **20/21 Present:** - Cllr Foster, Cllr Edis, Cllr Tait, Cllr Bell, Cllr Williamson and Clerk Meir.

Apologies: - Cllr Greene, Cllr Raine and District Cllr Mackman
2. **20/21 Members of the Public – subjects raised:** - None
3. **20/21 Declarations of Interest:** - None
4. **20/21 Minutes of the Parish Council Meetings 19th March 2020:** - The minutes of the Parish Council Meeting were approved as a true record.
5. **20/21 Matters arising:** - 5. 20/21.1. School parking problems – This has not been an issue recently due to the closure of school, but the situation will be monitored when the school reopens.
5.20/21.2. Speeding traffic – The speed concern report for New Lane and it is being investigated.
5.20/21.3. Street Lights – Funds to be used for new lighting on Poole Lane where there is not enough lighting. To attach to two existing poles if available, if not, a new column will be installed.
5.20/21.4 Hillam Lane Speeding – No further correspondence has been received. Hillam Parish Council are participating in the community speed watch scheme.
5.20/21.5. Laurel Trees on Burton Common Lane – The overgrown trees, causing visibility problems have been cut back, but the brambles on the verge remain a problem. **Action:** To report to Highways.
5.20/21.6. Beech Grove sign – Residents on Beech Grove have reported that delivery drivers are unable to find their properties and have requested that a sign is put up. **Action:** To request from SDC.
6. **20/21 Correspondence:** - 6.20/21.1. North Yorkshire Police – Reports of burglaries, a stolen tractor and motorhome and garage and vehicle break-ins. Warnings of various frauds and scams. A request to report illegal off road motoring incidents.
6.20/21.2. Rural Services Network – Newsletters and funding bulletins noted.
6.20/21.3. SDC – Introduction of £400 fixed penalty notices for fly-tipping offences noted.
6.20/21.4. SDC - The Great Yorkshire Veg Off competition entry deadline of 30th September.
6.20/21.5. North Yorkshire Police, Fire and Crime Commissioner – Newsletter and road safety funding noted.
6.20/21.6. The Pensions Regulator - Acknowledgement of re-declaration of compliance with automatic enrolment duties noted.
6.20/21.7. NYCC Public Health Team – Newsletter noted.
6.20/21.8. Website Provider – Information on website accessibility requirements. **Action:** to look at.
6.20/21.9. Selby District AVS – Various community updates noted.
6.20/21.10. SDC - New recycling service launched in April. Scheme to collect the old recycling boxes has been put on hold, but they can be returned to household waste recycling centres.
6.20/21.11. SDC - 6 Monthly CIL Statement October 19 to March 20 shows no funds are available.
6.20/21.12. NYCC - Launch of “buy local” website to promote local businesses and tradespeople.
6.20/21.13. Citizens Advice – Information on support being provided to communities during the coronavirus crisis and a request for a donation. **Resolved:** To provide a donation of £25.
6.20/21.14 Power to People – Reintroduction of the Local Electricity Bill into Parliament.
6.20/21.15. Yorkshire Bank – rebranding to Virgin Money and closure of the Pontefract Branch on 8th September.
6.20/21.16. SDC – The availability of CEF Covid-19 community support funding until 30 September.
6.20/21.17. SDC and NYCC – Information on proposals for a Unitary Authority for North Yorkshire.
6.20/21.18. SDC – Anti litter posters are available and have been ordered for the Parish.
6.20/21.19 North Yorkshire Police – Online fraud meeting, Wednesday 16th September 6:30-8:30pm.

7. **20/21 Planning:** - An objection to the application for the installation of gas engines at the substation on Rawfield Lane was submitted.
An enforcement notice was issued by SDC on 28th May, for the removal of the hardcore standing on land of York Road, Brotherton. The hardcore has been removed but a caravan and transit van are on the site. **Action:** To inform the SDC Enforcement Team
No action has been taken in response to the enforcement notice for the fence erected at 17 Main Street. **Action:** To inform the SDC Enforcement Team
Permission granted for the extension to the time to complete the restoration of Brotherton Quarry to 31st December 2025.
8. **20/21 Updates:** - 8.20/21.1. Village Hall Committee – Closed during the Covid-19 pandemic and only recently opened for one booking. Yoga will begin again in September with limited numbers to meet Covid-19 regulations.
8.20/21.2. Village Defibrillator – Small funding deficit of £28.46 as planned fundraising has not been able to go ahead. Need to tidy up the area and re-paint the kiosk when funds are available.
8.20/21.3. Burial Committee – Ground maintenance is the main issue and two applications have been received for the Clerks position. Internal Audit identified an issue with the accounting arrangements for the Burial Committee and a proposal that Monk Fryston Parish Council are made the lead authority for the joint arrangement was considered. **Resolved:** To accept the proposal.
8.20/21.4. Brotherton Quarry Community Liaison Committee – Nothing to report.
8.20/21.5. Community Engagement Forum – No meetings have been held.
8.20/21.6. War Memorial – It has been inspected and is structurally sound but the area around it is overgrown and it has been sprayed with weed killer. **Resolved:** To plant sempervivum and put pebbles in to make it low maintenance.
8.20/21.7. Monk Fryston Educational Foundation – It was reported that a new representative is required on the foundation. No candidates were put forward.
8.20/21.8. Coronavirus Support Group – The group received no calls for assistance as family, friends and neighbours helped when needed.
9. **20/21 2019/20 Finances:-** 9.20/21.1. Internal Audit report and system of internal control – No issues raised and no action required.
9.20/21.2. Annual Governance Statement – Reviewed. **Resolved:** To approve the statement
9.20/21.3. The Receipts and Payments Accounts and Annual Accounting Statement – Reviewed. **Resolved:** To approve the accounts and statement
9.20/21.4. The Certificate of exemption from External Audit – Reviewed. **Resolved:** To approve the certificate.
9.20/21.5 Period for the exercise of public rights – The period 1st September to 12th October was proposed. **Resolved:** To approve the proposal.
Action: To submit and publish the approved information as required.
10. **20/21 2020/21 Finances:** - The Council approved expenditure items totaling £5,506.96. The balance in bank after all agreed expenditure and receipt of the first instalment of the precept is £8,232.57
11. **20/21 AOB:** - 11.20/21.1. Drug taking – Incidents of drug taking in the bus shelter reported with empty canisters disposed of in the dog waste bin. **Action:** To advise that incidents are reported to the Police on the non-emergency 101 number.
12. **20/21 Date and time of next meeting:** - Thursday 1st October at 6:30pm.