

BURTON SALMON PARISH COUNCIL

**The Annual Meeting of the Council is to be held on Thursday 19th May 2022 at
6:45pm in Burton Salmon Village Hall**

Members of the press and public are welcome to attend to listen to the proceedings.

D Meir

Debi Meir
Burton Salmon Parish Council Clerk

AGENDA

1. Appointment of Chairman
2. Appointment of Vice Chairman
3. To Sign Declarations of Acceptance of Office
4. Election Forms:
 - 4.1. Register of Interests
 - 4.2. Election Expenses
5. Present and Apologies
6. Members of the public – Subjects raised
7. Declarations of Interest
8. To approve the minutes of the Parish Council Meeting held on 24th March 2022.
9. Appointment of Council Representatives:
 - 9.1. Burial Committee
 - 9.2. Monk Fryston Education Foundation
10. Review and approval of Financial Regulations
11. Review and approval of Standing Orders
12. Review and adoption of updated code of Conduct
13. Review and approve the risk assessment
14. Review and approve the asset register
15. Consider quotes and approve an insurance provider
16. Councillor Vacancy

17. Ongoing Matters – to receive updates and agree any further actions:
 - 17.1. School parking
 - 17.2. Street lights
 - 17.3. Street cleaning
 - 17.4. Litter picking
 - 17.5. New Lane flooding
 - 17.6. School road marking
 - 17.7. Lane End bench repair
 - 17.8. Clerks contract

18. Correspondence – See separate schedule below

19. Planning – To review the planning register and agree any comments and further actions

20. To receive updates –
 - 20.1. Village Hall Committee
 - 20.2. Village Defibrillator
 - 20.3. Burial Committee
 - 20.4. Monk Fryston Education Foundation

21. Finances 2022-23 –
 - 21.1. To approve expenditure items
 - 21.2. To review the budget report

22. Annual Return 2021-22 –
 - 22.1. Review internal Audit report and system of internal control and agree any actions
 - 22.2. To review and approve the Annual Governance Statement
 - 22.3. To review and approve the Receipts and Payments account and the Annual Accounting Statement
 - 22.4. To review and approve the Certificate of exemption from External Audit
 - 22.5. To set the period for the exercise of public rights

23. Minor Matters

24. Date and time of next meeting

Correspondence Schedule

From	Subject	Action
Community Alerts	Launch of The Community Alcohol Partnership (CAP), warning of fraudsters posing as police officers, remote access scams and courier frauds	For information
Rural Services Network	Various newsletters and funding bulletins	For information
Selby District AVS	Various community updates	For information
Grantscape	Caird Peckfield Community Fund application deadline 1 st June	For information
Children's Air Ambulance	Request to have a clothes bank	For consideration
Selby District Council	S106 and CIL Statements – no funding available	For information
Resident	Objection to village hall outdoor play area	To agree a response