

Minutes of the Annual Meeting of the Council held on 19th May 2022 at 6:45pm in the Village Hall, Main Street, Burton Salmon.

- 1. 22/23 Appointment of Chairman** - Cllr Foster was nominated and elected as Chairman
- 2. 22/23 Appointment of Vice Chairman** - Cllr Raine was nominated and elected as Vice Chairman
- 3. 22/23 Declaration of acceptance of office** - Cllr Foster signed the declaration of acceptance of office. Action: Clerk to deliver the form to Cllr Raine to be signed before the next meeting.
- 4. 22/23 Election forms: 04.22/23.1. Register of Interests** – The forms were completed by the Cllrs present. Action: Clerk to deliver the form to Cllr Raine to be completed and returned to the Clerk. Clerk to submit all forms to SDC
04.22/23.2. Election Expenses - The forms were completed by the Cllrs present. Action: Clerk to deliver the form to Cllr Raine to be completed and returned to the Clerk. Clerk to submit all forms to SDC
- 5. 22/23 Present** - Cllr Foster, Cllr Bell, Cllr Burdekin, Cllr Greene, Cllr Tait, District Cllr Mackman, County Cllr Grogan, Clerk Meir.
Apologies - Cllr Raine
- 6. 22/23 Members of the public – subjects raised** – None present.
- 7. 22/23 Declarations of interest** – None
- 8. 22/23 Minutes of the Parish Council Meeting held on 24th March 2022** – The minutes were approved as a true record.
- 9. 22/23 Appointment of Council representatives – 09.22/23.1. Burial Committee** – Cllr Greene was appointed as the Council representatives.
09.22/23.2. Monk Fryston Education Foundation – Cllr Greene was appointed as the Council representative.
- 10. 22/23 Financial Regulations** – Resolved: To approve the Financial Regulations.
- 11. 22/23 Standing Orders** – Resolved: To approve the Standing Orders.
- 12. 22/23 Adoption of updated Code of Conduct** – Resolved: To adopt the updated code of conduct.
- 13. 22/23 Review of Risk Assessment** – Resolved: To approve the Risk Assessment.
- 14. 22/23 Review of Asset Register** – Resolved: To approve the asset register
- 15. 22/23 Insurance provider** – Resolved: To approve the quote for insurance cover of £432.33 from Zurich Municipal.
- 16. 22/23 Councillor Vacancy** – Action: To advertise the vacancy to be filled by co-option

- 17. 22/23 Ongoing matters – 17. 22/23.1. School parking** – No improvement reported and concerns raised that it will get worse with the extra classroom being added.
- 17. 22/23.2. Street lights** - The streetlight on Poole Row has now been fixed. County Cllr Grogan advised that funding might be available for the replacement streetlights.
- 17. 22/23.3. Street cleaning** – No issues reported.
- 17. 22/23.4. Litter picking** – Two girls are still doing this for their Duke of Edinburgh award. Cllr Tait will check that necessary safety precautions are being taken when picking along the A162.
- 17. 22/23.5. New Lane flooding** – None reported.
- 17. 22/23.6. School road marking** – Not yet done. Action: Clerk to provide Cllr Grogan with the details on what has been requested.
- 17. 22/23.7. Lane End bench repair** – Councillor Tait is progressing this and will arrange for a plaque to be put on it.
- 17. 22/23.8. Clerks contract** – Resolved: To approve the terms of the contract
- 18. 22/23 Correspondence – 18. 22/23.1. Community Alerts** – The launch of the Community Alcohol Partnership (CAP), warnings of fraudsters posing as police officers, remote access scams and courier frauds were noted.
- 18. 22/23.2. Rural Services Network** – The newsletters and funding bulletins were noted.
- 18. 22/23.3. Selby District AVS** – The community updates were noted.
- 18. 22/23.4. Grantscape** – The Caird Peckfield Community Fund application deadline of 1st June was noted.
- 18. 22/23.5. Children's Air Ambulance** – Resolved: Not to have a clothing bank in the village.
- 18. 22/23.6. Selby District Council** – It was noted that no CIL or S106 funding is available.
- 18. 22/23.7. Resident** – Resolved: To inform the resident the village hall play area is not the responsibility of the Parish Council and their objection should be directed to the Village Hall Trust.
- 19. 22/23 Planning** – The Inspector has dismissed the appeal against the refusal of the application for the traveller's site at Hillam Lane. The applicant has 12 months to clear the site.
- The enforcement notice on the site off York Road requires the equestrian and residential use of the site to cease by 25th May.
- The application for a certificate of lawful use on the land at A63-A1 junction 42 for residential caravans has been refused. Planning permission has been applied for and an enforcement notice on the site has been appealed.
- The application to make permission for the travellers' site on land north of Border Farm permanent is still in progress.
- The refusal for the installation of a battery storage facility near the Electricity Substation has been appealed.
- The section 106 funding has now been received from several developments, so the improvements to the A63/A162 roundabout can proceed.
- Permission has been granted for the extension, garage conversion, car port and parking space at Camelot, Poole Row.
- 20. 22/23 Updates – 20.22/23.1. Village Hall Committee** - A successful Easter event was held and regular quiz evenings are being held. A summer event is being planned for August. A planning application is being submitted for the fence for the outdoor play area.
- 20. 22/23.2. Village Defibrillator** - Nothing to report.

20. 22/23.3. Burial Committee – The railings have been painted and the water has been turned off for two months due to the water thefts. The Board are looking into the possibility of having remains interred in the walls.

20. 22/23/4. Monk Fryston Education Foundation – A meeting is being held in June.

21. 22/23 Finances 2022-23 – 21.22/23.1. Expenditure – Resolved: To approve the following expenditure items:

Date	Item	£
26 April 2022	Street Light Energy 2021-22	£829.24
29 April 2022	Clerk salary and office costs - April	£201.95
29 April 2022	Donation – Leeds Cancer Centre	£50.00
19 May 2022	Defibrillator support costs and phone rental	£223.20
19 May 2022	Beech Grove litter bin	£111.23
19 May 2022	Loan Contribution 1st instalment	£1,131.36
31 May 2022	Clerk salary and office costs - May	£201.75
31 May 2022	Clerks printing and mileage	£9.51
19 May 2022	Hall Hire 19th May	£16.00
19 May 2022	Council insurance	£432.33
	Total	£3,206.57

Balance at bank after all approved expenditure and receipt of the first instalment of the precept is £13,374.96

21. 22/23.2. Budget Report – To be prepared for the next meeting.

22. 22/23 Annual Return 2021-22 – 22. 22/23.1. Internal Audit Report – The internal auditor raised no issues.

22. 22/23.2. Annual Governance Statement – Resolved: To approve the Annual Governance Statement.

22. 22/23.3. Annual Accounting Statement – Resolved: To approve the Annual Accounting Statement

22. 22/23.4. Certificate of Exemption – Resolved: To approve the certificate of exemption from external audit.

22. 22/23.5. Exercise of Public Rights – Resolved: To set the period for the exercise of public rights as 13th June to 22nd July.

23. 22/23 Minor Matters – 23. 22/23.1 New Lane Grass verge – Cllr Tait has reported that this is overgrown and was advised it will be cut within 3 months. Action: Cllr Foster will cut it back for visibility.

23. 22/23.2. Beech Grove grass area – Action: Cllr Bell will contact SDC about possibility of creating a wild meadow area.

23. 22/23.3. North Yorkshire Council Update – 90 Councillors were elected to serve on NYCC until 31st March 2023 and they will then transfer to the unitary North Yorkshire Council which will take over on 1st April 2023. The 90 Councillors will be responsible for the formation of the new council.

24. 22/23 Next Meeting: Tuesday 19th July at 6:30pm