

Monk Fryston Parish Council Joint Burial Committee

Minutes of Meeting held on 8th November 2022 at Burton Salmon Village Hall

Chair: Norman Tuddenham

Clerk: Gwyneth Woolley

Present: N. Tuddenham, J. Greene, J. Collinson, S. Woodhall, G. Woolley

Apologies: M. Robinson

Minutes of Meeting held on 29th March 2022, Approved and Signed

Matters Arising:

Grass cutting, The MFPC tender put out for the grass cutting was not implemented. The tender will be put out again for next year. In the meantime, S. Parkin does a good job.

Planters, The idea proved to be impracticable and expensive. No further action.

Maintenance, The ground in the cemetery is very uneven, Chair wondered if it would be possible to install some footpaths at intervals. Clerk suggested some of the excess soil heap could be used to “top up” some of the sunken graves. The site map would have to be consulted regarding paths due to the closeness of the graves.

Signed..... Date.....

Ashes Places, It was agreed that the site plan would be consulted for suitable spaces. Clerk had consulted G. Hill regarding the placing of Ashes within the stone wall. Mr. Hill did not think the wall was suitable.

Soil Heap, Clerk had met with Steve Parkin to discuss the removal of the soil and get a general idea as to the cost. In order to get machinery in some of the lower branches of the trees would have to be lopped. The estimate of the cost was £800. Clerk was asked to find other quotes from licensed contractors.

Correspondence,

Clerk reported that some complaints had been received regarding the way that the grass cutting with a strimmer left memorials covered in debris. The committee discussed the problem, but it was unable to see a solution. The graves being so close together and the presence of kerbs does not allow a mower to be used.

A complaint has also been received from Mrs. Armitage; she is not happy that the tree that blocks sunlight from her back garden was not reduced in height when the tree work was done. The tree was pruned in accordance with the planning permission granted.

Mr. & Mrs. Miller from The Meadows contacted the Clerk about the stone wall which separates their garden from the cemetery. The structure has started to look “flakey and crumbly” Clerk has the contact details of a repairer and will ask for an assessment on the structural integrity and a rough estimate of any remedial action.

There have been two internments of Ashes, both in existing family graves and one burial, also in an existing grave.

Regarding the acquisition of more land: Clerk obtained from Land Registry the names and addresses of the registered owners of the field behind the cemetery. Unfortunately, there has been no response to letters sent.

Signed..... Date.....

Finance Report The balance in the bank is £12463.64.

Income:

£3112.73 precepts

£375.00 burial fees

£316.00 Headstone fees

Expenditure:

£1760.00 grass cutting

£460.00 painting

£28.39 water standing charge

£70.00 audit fees

There is also Clerk's salary to be recharged by MFPC. £570.28. This is because Clerk is paid by MFPC by Bank Transfer and will be re-charged to the committee in due course.

It was suggested by Mrs. Woodhall that the committee should consider Internet Banking. It has proved to be a time saver for the Clerk of MFPC and eliminates the time and travelling done to obtain signatures. (a copy of the YLCA advice to councils considering internet/electronic banking is attached)

Matters arising from MFPC

Mrs. Woodhall brought to the Committee's attention certain points concerning Procedures and Policies which had been brought to light following a review made of MFPC Standing Orders and Compliance.

In order to comply with the YLCA Regulations and as the Committee does not have its own Standing Orders it should abide by those of MFPC.

These include: - sending the agenda and minutes to the Parish Clerks to be published on the Parish Council websites.

The agenda need to be formatted differently.

Terms of Reference and Standing Orders need to be agreed by the 3 Parishes.

Signed..... Date.....

Any Other Business

Mr. Tuddenham proposed that next year's Precept should be set as per this year. Agreed

Mr. Tuddenham asked whether the cemetery water supply should be re-instated or perhaps a water butt installed? Mr. Greene thought it could either be left as it was or have the tap renewed and water put back on. Mrs. Collinson said she had had a few complaints about the lack of water. It was especially frustrating for visitors who were not aware of the situation. The matter was left to be discussed again at the next meeting.

The Appraisal for the Clerk was again raised. To be with Mr. Tuddenham and Mrs. Woodhall at a convenient time and place.

Date of Next Meeting 28th February 2023

Meeting Closed

Signed.....Date.....